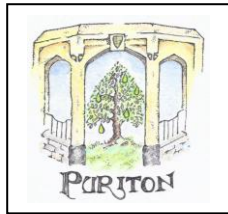


# PURITON PARISH COUNCIL



**Bruce Poole BA (Hons) FILCM MMC**

**Clerk to the Parish**

**Sam Winter LLB (Hons)**

**Deputy Clerk to the Parish**

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Office Hours 10.00 am – 1.00 pm



Prior to the commencement of the meeting the chairman invited Mr Stuart Martin of Sedgemoor District Council to outline the strategy behind Sedgemoor's Northern Gateway – Bristol Road proposals. He delivered a very comprehensive background to the proposals to date and the challenges for the future associated with the strategic plan. A large number of questions were asked and duly answered. Before departing from the meeting he assured the members that Sedgemoor District Council would be keeping Puriton Parish Council fully informed on any future progress of the proposed scheme. He was warmly thanked for his attendance and then departed from the meeting.

**Minutes of the Meeting of Puriton Parish Council held in The Village Hall Puriton on Tuesday 9<sup>th</sup> September 2014 that commenced at 8.00 pm when the following business was transacted.**

**PRESENT** Councillors Mrs J Jones (Chairman) Mr Simon Langley (Vice Chairman) Mesdames K Newell and S Tizzard Messrs M Healy O Strawbridge and the Parish Clerk Mr B Poole...

Also in attendance were 5 members of the public

**105.1 To receive any apologies for non-attendance**

Councillor Mrs J Fletcher

**105.2 To receive any declarations of interest**

None

**105.3 To receive and approve the Minutes of the Parish Council Meeting held on Tuesday 8<sup>th</sup> July 2014**

**Resolved** that the Minutes of the Parish Council Meeting held on Tuesday 13<sup>th</sup> May 2014, that had been duly circulated, be amended to show missing apologies and approved as being a correct record and signed as such by the Chairman

*Councillor Oli Strawbridge departed from the meeting*

**105.4 Past Subject Matters**

**To receive the Clerk's circulated paper for the purpose of report only**

(1) Matters raised by the public

104

(a) Yellow Lines – Downend

104.1.(b)

Several subsequent e-mails on the subject have been received

- (b) Telephone Box 104.4.2  
No progress
- (c) War Memorial 104.4.3  
See this evening's Agenda
- (d) Puriton School – restricted 20mph zone 103.4.5  
(e) Casual Vacancy 103.4.6  
(f) Grant application for feasibility study re: the Dunball Bridge build 104.4.6  
No further tangible progress to report
- (g) Sign for the village to include the new logo, and planting. 104.5  
See Quotation received
- (h) Village heritage Project – Finger Post/Legend Board and Street Furniture 104.7.4  
Exploratory Walk yet to be undertaken
- (i) EuroBin 104.9.2  
Ordered

## 105.5

### Resolutions

#### 1. To resolve to setting up a Youth Council for the village of Puriton

Resolved to investigate the proposal furthermore by inviting both Sharon Tait and Sam Lewins to a future meeting of the Parish Council

#### 2. To resolve that Puriton Parish Council

- (a) enter a formal agreement with Sedgemoor District Council concerning the responsibility for the triangle (The Green) in Rye with the proviso that SDC make sure the retaining wall is safe

Resolved to take the appropriate action

- (b) That having entered into a formal agreement with SDC concerning responsibility for the triangle Puriton Parish Council resolve to seek quotes for the provision of a new path up to and around the war memorial and continuing on to Sam's bench

Resolved to take the appropriate action

#### 3. To resolve to amend the Parish Council's Standing Orders as follows:

- (a) Standing Orders - 1D Meeting

#### From

In order for the Parish Council to provide a response members of the public *whenever possible should give the Parish Clerk prior notice of their intended question by noon the previous Friday.*

#### To

In order for the Parish Council to provide a *full response from the Council where appropriate a Member of the Public can only speak at the meeting if prior notification to the Clerk has been given by noon the previous Friday to the specified meeting. However the Chairman has discretion to allow Members of the Public to speak without prior notification*

**Resolved** to adopt the proposed amendment in full

**(b) Standing Orders – 1M**

**From**

*Photographing recording broadcasting or transmitting the proceedings by any means is not permitted without the Council's prior (written) consent*

**To**

*Deletion of the relevant Standing Order because:*

*Until the 5<sup>th</sup> August 2014 the Public Bodies (Admission to Meetings) Act 1960 provided that members of the public had no statutory right to film take photographs or record full council or committee meetings. On the 6<sup>th</sup> August 2014 the 1960 Act was amended by the Openness of Local Government Bodies Regulations 2014*

*The amended 1960 Act provides that a person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:*

- (i) Film photograph or make an audio recording of a meeting*
- (ii) Use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later*
- (iii) Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting*

**Resolved** to delete the current standing order

**(4) To formally note the External Auditor's Report in respect to the Annual Return 2014**

**Noted**

**(5) To formally confirm that a Christmas Tree made be installed on The Green for one month commencing the first week of December**

**Resolved** that a Christmas tree be installed on The Green for one month commencing the first week in December

**105.6**

**Finance & Personnel Committee**

**(1) To approve the following items of expenditure for the past month**

(33)*	Microshade	Monthly Hosting Fee	43.00	8.60
(34)*	Eurosigns	Puriton Logo Drawing	240.00	
(35)*	Staff	Salaries & Expenses – July 2014	1162.33	
(36)*	Staples	Stationery	87.58	17.52
(37)*	Microshade	Monthly Hosting Fee	43.00	8.60
(38)	Staff	Salaries & Expenses	1144.76	
(39)	Puriton Playing Fields	Hall Hire	11.20	2.00
(40)	Eurosigns (UK) Ltd	Outstanding Balance		48.00
(41)	Blake Training	Village Ranger – Training Course	60.00	12.00
(42)	Puriton Playing Fields	Hall Hire	58.00	11.60
(43)	MicroshadeVSM	Monthly Hosting Fee	43.00	8.60
(44)	Grant Thornton	Audit Fees	200.00	40.00

**Resolved** that those invoices marked with an \* that were paid in August under delegated powers be ratified and the remainder be approved for payment.

**105.7**

**Planning Committee**

**(1) To receive the Minutes of the Planning Committee held on Tuesday 12<sup>th</sup> August 2014 and to note the decisions thereto.**

**105.8 Open Spaces Report**

**(1) To receive reports from the brief holders**

- |     |                        |    |
|-----|------------------------|----|
| (1) | Footpaths & Bridleways | NS |
| (2) | Roads & Transport      | MH |

Nothing tangible to report

- |     |                 |    |
|-----|-----------------|----|
| (3) | SYRP Initiative | BP |
|-----|-----------------|----|

The Clerk reported that he was due to have a meeting in the morning with a representative of SYRP to discuss the programme for next year. He also reported that the Parish Council had been successful in obtaining a further grant for the 2014-15 season in the sum of £3,320.00.

- |     |                               |    |
|-----|-------------------------------|----|
| (4) | Village Heritage Path Project | NS |
|-----|-------------------------------|----|

*See 105.4.h*

**105.9 To receive the following reports**

- |     |              |    |
|-----|--------------|----|
| (1) | Village Hall | MH |
|-----|--------------|----|

Yet another very successful "Puriton in the Park" was held in August

- |     |                        |    |
|-----|------------------------|----|
| (2) | Puriton Playing Fields | JF |
|-----|------------------------|----|

Nothing tangible to report

- |     |      |    |
|-----|------|----|
| (3) | SALC | BP |
|-----|------|----|

Details of the forthcoming AGM in the pack

- |     |  |    |
|-----|--|----|
| (4) | Councillors – County – District - Parish | MH |
|-----|--|----|

Members were reminded of the criteria for the County Council's "Health & Well Being Fund"

It was noted that Councillor Simon Langley was representing Puriton Village on the Villages Together Project

- |     |                            |
|-----|----------------------------|
| (5) | Village Beat Officer       |
| (6) | Village Plan Project Group |
| (7) | Poldens Cluster Meeting    |

No reports

- |     |          |    |
|-----|----------|----|
| (8) | Chairman | JJ |
|-----|----------|----|

Mentioned her concerns at the spate of recent car thefts and vandalism caused to a number of vehicles in the Bristol Road Dunball locality all of which had been reported to the beat officer.

- |     |           |    |
|-----|-----------|----|
| (9) | The Clerk | BP |
|-----|-----------|----|

Nothing tangible to report

**105.10 To receive and consider the following correspondence and e-mails**

- |      |                |  |    |
|------|----------------|--|----|
| (1)* | Came & Company | Confirmed Insurance Renewal Documents    | BP |
| (2)  | Emma Boulwood  | Yellow Lines – Downend                   | E  |
| (3)  | NALC           | DIS <i>Extra</i> Issue 838 11/07/14      | E  |
| (4)  | CAB            | Sedgemoor – Letter seeking Grant Funding | BP |

(5)	Zurich Municipal	LCAS Annual Seminars 2014	C
(6)	SCC Highways	Temporary Road Closure Order Higher Road Woolavington	E
(7)	NALC	DIS <i>Extra</i> Issue 839 25/07/14	E
(8)	SDC	Consultation – Northern Gateway Bridgwater	C
(9)	NALC	DIS <i>Extra</i> Issue 840 08/08/14	E
(10)	SDC	Agenda & Minutes – Poldens Cluster Meeting 26/08/14	E
(11)	Mr & Mrs Smith	Copy Correspondence – Riverton Road Application	BP
(12)	Grant Thornton	Annual return Questions	BP
(13)	Police	Avon & Somerset Newsletter –July 2014 Issue 03	C
(14)	SALC	Return of Cancelled Fee - £40.00	BP
(15)	SDC	District Council's Annual Performance Report 2014	C
(16)	SLCC	Regional Conference – Holiday Inn Taunton	C
(17)	Grant Thornton	External Audit Report	BP
(18)	SCC	Youth & Community Group Grant Aid – end of year report	BP
(19)	SCC	Letter confirming receipt of Youth Grant £3,320	BP
(20)	HMR&C	Statement of Liabilities	BP
(21)	Mrs J Morgan	Christmas Tree on The Green	E
(22)	Clerks & Councils	Direct – September 2014 – Issue 95	C

**Additional correspondence and e-mails received after the circulation of the agenda**

(23)	SALC	Agenda & Minutes – SALC AGM – 27/09/14	E
(24)	Eurosigns (UK) Ltd	Quotation – Signs	E
(25)	NALC	DIS <i>Extra</i> Issue 842 05/09/14	E

**105.11 Other Business referred to the Clerk**

**(1) Station Road Dunball**

Discussion ensued regarding the difficulties residents of Station Road Dunball were experiencing because they are unable to source the true ownership of the un-adopted road fronting their properties.

Agreed that a further investigation was needed.

**(2) Village Welcome Signs**

Agreed that the word “Parish” was more preferable than “Village”.

**105.12 Date of next Meeting – Parish Council Meeting Tuesday 14<sup>th</sup> October 2014 commencing at 8.00 pm.**